



PARENT ORGANIZER

About the Organization: Building One Community (B1C) is a non-profit organization established in 2011 to provide a comprehensive resource center for recent immigrants in the Stamford, Connecticut area. The mission of Building One Community is to bring passionate people together to help immigrants and their families succeed in the community.

Position: The **Parent Organizer** will support the Parents Organized Will Effect Results (“POWER”) Program, a powerful cohort of parents across the Stamford Public School district that works together with community leaders to successfully push for better schools and hold the system accountable to the needs of all families and children. This full-time position reports to the Family and School Services Director, involves frequent evening and occasional weekend assignments.

Primary Duties include, but are not limited to:

- Identify, and train parents in the principles and practices of community organizing in order to build powerful parent-driven teams connected to Stamford Public Schools.
- Conduct at least 10 weekly one-on-one visits and two monthly group meetings with parents.
- Identify key issues in the immigrant community, revolving their child’s education.
- Coordinate and lead parent training sessions in collaboration with B1C staff and external organizations to improve parent advocacy, organizing, and develop their leadership skills.
- Identify leadership and volunteer opportunities for parents that enhance skills development and program accountability and expand membership base.
- Maintain strong working relationships with Stamford Public Schools staff, community partners and elected officials.
- Participate in meetings with community members/ organizations to foster collaborations focused on incorporating a *parent component*.
- Enter program data into B1C’s database system (Salesforce) and create reports for management on a timely basis.
- Support the Family and School Services Team and participate in B1C activities and events as necessary.

Required Qualifications:

- Bilingual/ Bicultural
- Fluency in English and Spanish with demonstrated written and verbal communication skills
- Associates degree is a **MUST**; Bachelor degree desirable
- At least one *year* of community organizing experience or community-building *work*
- Flexibility in schedule, as some weekends and evening work hours are required
- 2+ years of experience working with low-income, multicultural communities
- Strong interpersonal communication skills, as well as confidence presenting to large and small groups
- Demonstrated ability to foster strong relationships with diverse community stakeholders
- Proficiency with Microsoft Office software; experience with Salesforce database a plus
- Independent travel ability: driver's license and access to an insured vehicle
- Excellent organizational skills
- Ability to adapt to evolving priorities and manage several tasks simultaneously
- Ability to inspire others to action
- Self-motivation and ability to successfully *work* independently, as *part* of a team, and as a team leader
- Passion for equity and excellence in education
- Belief in the B1C’s mission, with strong commitment to the empowerment of low-income immigrant populations